



Disciplinary Days In Sentence

ATIMS JMS

Release Version 1.11.18

Business Need

- ❑ When an Incident occurs the sanctions imposed on an inmate take away GT sentence days, the users will apply 'adjustment' day(s) to the Sentence calculation.
- ❑ When a second incident for the same inmate occurs and sentence adjustment is entered, the user has to compute the sum of the previous entry and enter it.
- ❑ There is a need to create a many-to-many relationship between an Incident and Sentencing Disciplinary days; this will remove the potential error in manual calculation.

ATIMS Solution

- ❑ ATIMS has built an architecture that will create a relationship between an incident and sentencing disciplinary days.
- ❑ In the solution the days are entered by the disciplinary sanction user.
- ❑ The system will automatically send this data to a Records Queue within the Sentencing Adjustment module. Based on permission rights, the same can be done within the incident module for agencies.
- ❑ Records personnel would apply the days and adjustment to the appropriate booking and recalculate the sentence.
- ❑ The calculation will consider all incidents within the incarceration and sum them automatically to deduct from the credits.
- ❑ A new field in sentencing was added to store the sum of days.
- ❑ Sentence summary and display shows the incident(s) that have been applied.



Functionality

- During 'Hearing Review Complete', selecting 'Disciplinary Sentence Days' will open up the box for day(s) entry:

The screenshot displays the 'INCIDENT VIEWER' application interface. The main window is titled 'HEARING REVIEW COMPLETE' and contains several data entry and viewing sections. On the left, there are 'INCIDENT DETAILS' and 'INV PARTY DETAILS' tables. The central area features a 'HEARING REVIEW COMPLETE' form with fields for 'Complete Date' (10/18/2016), 'Time' (11:30), and 'Complete Officer' (ZZADMIN). Below this, there is an 'Inmate Disc Days History' section with a 'Disciplinary Sentence Days' checkbox checked and a text input field containing the number '20'. A yellow arrow points from this input field to a similar input field in a second 'HEARING REVIEW COMPLETE' form instance shown below. The right side of the interface shows an 'Inmate' profile with various attributes like name, DOB, sex, and race, along with a list of 'Alerts' and 'In - Out' records.

- Typically this step is done in Records under Sent Adjustment, however based on sentencing permissions #473, the same can be done here.
- Clicking "Apply Booking" link will open a popup dialog of all active bookings sentence info with a checkbox selection. Only active Bookings, 'SENT', 'UNSENT' or 'HOLD' are available for sentence adjustments.

The screenshot displays the 'HEARING REVIEW COMPLETE' interface. On the left, there are tabs for 'INCIDENT VIEWER' (Active, Inv Party, Narratives, Calendar, History, Counts) and 'HEARING REVIEW COMPLETE'. The main area shows incident details for 'MKNZRY, B L 129308 INC #: 16001720 INFORMATIONAL'. Below this, there are sections for 'HEARING REVIEW COMPLETE' and 'Inmate Disc Days History'. The 'Disciplinary Sentence Days' is set to 20. An 'Apply Bookings' button is highlighted with a red box. An orange arrow points from this button to a dialog box titled 'APPLY BOOKING TO DISCIPLINARY DAYS'. This dialog box contains a table with columns for 'BOOKING', 'TYPE', 'DOCKET', 'STATUS', 'CODE', 'START', 'USE', 'D', 'METHOD', 'DTS', 'ADTS', 'CLEARSCD', 'DESCRIPTION', 'CLEARDATE', and 'CLEARREASON'. The table shows two rows: one for 'ON VIEW' with 'FFPD' and 'CLEARED' status, and another for 'VIOLATION OF PROBATION' with 'FFPD' and 'UNSENT' status.

- The Sentence Status will change to 'CALC REQUIRED'.



SENTENCE ADJUSTMENTS:

- Based on the same permission #473, the 'Edit' icon will allow the 'Sentence' screen to load the complete sentence calculation adjustment.
- Users will click 'Calc' to recalculate the sentence and Save with newly adjusted days.

HEARING REVIEW COMPLETE

Review Complete

Complete Date Time

Complete Officer
ZZADMIN ZZADM 0000

Sanction Note - Provided To Inmate

Inmate Disc Days History

Disciplinary Sentence Days [Apply Bookings](#)

APPLIED BOOKING	STATUS
 016010677.1	CALC REQUIRED

[Manage Privileges](#)

Show Active Only InActive Removed [New Privilege](#)

PRIVILEGE	STATUS	DATE	EXPIRES
			

- ❑ In larger agencies, disciplinary officers will not have an edit sentence right.
- ❑ The Disciplinary officer will only assign the day(s).
- ❑ Records staff will be responsible for sentence adjustments.
- ❑ In the 'RECORDS-SENT ADJ' module, there will be two queues:
 - ❑ Apply Book - this includes incidents pending sentence adjustment applying to a specific booking.
 - ❑ Book Recalc - includes the incidents with the day(s) entered and Bookings applied, but waiting for recalculation.

The screenshot shows the JMS - Jail Management System interface. The user is logged in as ZZADMIN 0000. The main menu includes Intake, Booking, Classify, Records, Property, Facility, Monitor, Programs, Alt Sent, and Medical. The 'Records' module is active, and the 'Sent Adj' sub-module is selected. The 'Disciplinary Days Apply Book' table shows three rows of incidents. The 'Applied Bookings' table shows one row with a red circle around the edit icon. The right-hand side of the interface displays inmate details for MKNZRY, BRZNQHXXE.

DISC DAYS	INC NUM	INC TYPE	INMATENAME	NUM	INV PARTY TYPE	DAYS	APPLIED BOOKING	STATUS
<input type="radio"/> APPLY BOOK 0	16001720	INFORMATIONAL	MKNZRY, BRZNQHXXE LXXXXXXSE	129308	INFO ONLY	20	216010677.1	CALC REQUIRED
<input type="radio"/> BOOK RECALC 3	16001735	INFORMATIONAL	LXXPEZ, ZGXXSQXXN	246045	SUSPECT	20		
	16001796	INFORMATIONAL	MKNZRY, BRZNQHXXE LXXXXXXSE	129308	SUSPECT	10		

- ❑ System automatically summarizes the Disciplinary Days per Sentence.
- ❑ ‘DISC’ link - allows viewing the history of Disciplinary Days applied, including how many days.

SENTENCE ENTRY Booking Number: 2016010677.1 Court Docket: FFPD

UnSentenced Sentenced Hold Alt Sent - Weekender

Sentence Description

Amended Sent No Early Release
 Penal Institution No Local Parole
 Alt Sent Recommended No Day For Day
 Alt Sent Denied

Sentence Entry

Sent Given: [] Sentence Type: [] Sentence Findings: [] Judge: []

Concurrent Consecutive Sent Start: 10/16/2016 00:00 Interval: DAYS Dur: 160 +0 -0 -0 F/W

Sentence Calculation Manual Sent Method: 09/28/10-10/01/11

Use Start: 10/16/2016 00:00 + 160 0 +0 -0 -0 = 160 03/24/2017 00:00

DDA DTS: 160 -53 -0 +0 -0 -0 = 127 02/19/2017 00:00

ADTS Sent Clear

SENTENCE DISCIPLINARY DAYS DETAILS

MKNZRY, BRZNQHXXE LXXXXXXSE 129308
 Booking #: 2016010677.1 Book Type: VIOLATION OF PROBATION Date: 08/22/2016 Court Docket: FFPD

INCIDENT #	TYPE	DATE	DISC DAYS
16001720	INFORMATIONAL	08/15/2016 8:30	20
16001796	INFORMATIONAL	10/18/2016 9:00	10

- ❑ Users will review the Disciplinary Days, select ‘Calc’ button and Save.



Summary

- ❑ Agencies will no longer need to keep track manually of disciplinary days per inmate.
- ❑ Management of sanctions will be done within the disciplinary record.
- ❑ Sentence adjustments will be queued and performed by records staff within a new module.
- ❑ This is a point forward solution, agency using the old entry of “Adj” field should re-train staff to use this approach instead.